

**COKER NANCY ONISOKIEN**  
7, Oredola Street Shomolu, Lagos, Nigeria.  
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## CAREER OBJECTIVE

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A first class accounting graduate with extensive finance knowledge as well as good quantitative and communication skills; recently qualified as an Associate Chartered Accountant (ACA). I am actively seeking opportunities that will enable me contribute to the financial growth and development of individuals, businesses and governments across the globe. I am confident I can use my skills to create and sustain values in an organization.

## EDUCATION

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- **Babcock University**  
M.Sc. Finance  
4.26  
2020
- **Redeemer's University**  
B.Sc. Accounting  
First Class Honors  
2017

## EXPERIENCE

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- **Fadeyibi, Adebayo & Co. Chartered Accountants** *May 2019 - October 2019*  
Audit Trainee
  - Worked with audit teams to carry out independent examination of financial statements.
  - Reviewed and identified gaps in internal controls and proffered advice in due course.
  - Performed analytical review procedures and substantive test on various account balances.
  - Ensured compliance with relevant regulatory and statutory requirements.
  - Successfully resolved client's internal control failures causing discrepancies and wrong posting errors in the financial statement for the past 3years, thereby increasing their income profit by about 3%.
- **Niger Delta University** *December 2017 - November 2018*  
Administrative Assistant
  - Carried out a 100% administrative overhaul which led to the timely accreditation of the department by Nigerian Universities Commission.
  - Solely performed all administrative work assigned to 6 personnel in the department in the department for over 5 months during the Non-Academic Staff Strike.
  - Successfully deputized as the decision maker in the absence of the Head of Department.
  - Transcribed all department meetings proceedings to electronic documents.
- **Temidayo Adebayo & Co. Chartered Accountants** *May 2016 - August 2016*  
Intern
  - Carried out Vouching of financial transactions.
  - Carried out filling of Tax Return Forms for Clients.
  - Submitted Tax Returns of Clients to FIRS.

## KEY SKILLS & COMPETENCIES

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- Research and Data Analysis
- Teamwork
- Negotiation
- Problem Solving
- Relationship Management
- Filing of Taxes
- Planning & Strategy
- Decision Making
- Good command of English Language written and verbally
- Microsoft Office Suite ( Excel, Word, PowerPoint.)

## ACHIEVEMENTS & AWARDS

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- Award of Outstanding Academic Performance - September 2017

## CERTIFICATIONS

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- Associate Chartered Accountant (ACA) with the Institute of Chartered Accountants of Nigeria 2019.
- Associate Accounting Technician West Africa (AATWA) 2014.

## PERSONAL PROFILE

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- Date of Birth : 02/07/1995
- Marital Status : Single
- Nationality : Nigerian
- Known Languages : English
- Passport : B00060374

## REFERENCE

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**Olumuyiwa Adebayo - "Sahara Group "**  
Group Head Finance  
olumuyiwa.adebayo@sahara-group.com

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